



## **NOTICE OF ANNUAL GENERAL MEETING**

### **IRISH TENPIN BOWLING ASSOCIATION (ITBA)**

**NOTICE** is hereby given that the Annual General Meeting of the ITBA will be held on the 19<sup>th</sup> day of April, 2016 at 7.30pm at Irish Sports HQ (NGB Building) National Sports Campus, Abbotstown, Dublin 15 for the following purposes;-

1. to receive and consider the annual reports for the year ended 31 December 2015 and the report of the Executive and Auditors thereon;
2. to consider Secretary Report;
3. to consider Treasurer Report;
4. to consider confirmation of Auditor;
5. to consider Group Sub-committee Reports;
6. to consider Anti-Doping Officer up-date;
7. to consider National Children's Officer Report;
8. to elect Executive Committee officers;
9. to elect Group Sub-Committee officers;
10. consideration of motions;
11. to consider Honorary and Life Membership Proposals and
12. considering and, if thought fit, passing the following resolution:

that the following section be inserted as a new Article 12 of the Constitution of the ITBA and that any subsequent section, and each reference to any subsequent section, in the Constitution be amended accordingly:

*"ARTICLE 12. Code of Ethics and Good Practice for Children's Sport Policy Statement*

This ITBA is fully committed to safeguarding the wellbeing of its members. Every individual in the association should, at all times, show respect and understanding for their rights, safety and welfare,



and conduct themselves in a way that reflects the principles of the association and the guidelines contained in the Code of Ethics and Good Practice for Children's Sport.

As the organisation recognised by the international federation, as being responsible for the administration of our sport, we are responsible for overseeing the adoption and the implementation of

the Sports Council of Ireland's Code of Ethics and Good Practice for Children's Sport ("the Code"), by our members. To maximise compliance with the Code, as set out in Section 2.6 of the Code we shall:

- ensure that the Code is adopted, agreed to, implemented and signed up to by all members
- amend, as necessary, its Constitution to reflect a safe and clearly defined method of recruiting, selecting and managing
- appoint a National Children's Officer/Designated Person (See Section 2.8/9 of Code). S/he should be a member of the Executive Committee
- ensure that effective disciplinary, complaints and appeals procedures are in place
- have in place procedures for dealing with a concern or complaint made to the Statutory Authorities against a committee member or a Sports Leader. Regulations should stipulate that a Sports Leader who is the subject of an allegation, which has been reported to the Statutory Authorities, should stand aside while the matter is being examined. s/he should be invited to resume full duties when and if appropriate internal disciplinary procedures are completed
- ensure that all sports clubs with child members are fully affiliated and signed up to the Governing Body's constitution
- be represented by appropriate personnel at all education/training workshops dealing with the Code
- where children are involved in representative teams, designate an appropriate senior officer in the Governing Body as the person with responsibility for following the guidelines of the Code
- review its child protection procedures regularly through open discussion with its members, Sports Councils and Statutory Authorities
- promote contact with representatives of the Statutory Authorities. The building of these relationships will contribute to the creation of an environment in which education and knowledge of child protection issues and procedures are widely known
- examine and take appropriate action in response to any reports or observations of unusual incidents (high rate of transfers, dropouts) received from clubs

Dated the 11<sup>th</sup> day of March, 2016

BY ORDER OF THE EXECUTIVE COMMITTEE

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**SECRETARY**