



ANNOUNCEMENT



ITBA EXECUTIVE COMMUNICATION (15TH MARCH 2025)

DATA PROTECTION OFFICER VACANCY

The Executive invites applications from voting members interested in volunteering for the **Data Protection Officer** position.

The role and responsibilities of the **Data Protection Officer** includes:

- ❖ Ensuring General Data Protection Regulations (GDPR) are being followed within the Association.
- ❖ Maintain ITBA Data Inventory.
- ❖ Set Data Retention periods and ensure data is destroyed when retention period is met.
- ❖ Manage Data Subject Access Requests.
- ❖ Annual review and update of the ITBA GDPR Policy.
- ❖ Ensuring applicable Members complete required data protection training.

The **Data Protection Officer** is a vital role within the ITBA (Statutory Requirement), and without a **Data Protection Officer** the following would result:

- ❖ The Association could not operate or function if it was not in compliance with Statutory requirements.
- ❖ No Junior, Team Ireland, or Senior events would be able to be held. No Memberships could be applied for or held.
- ❖ Sport Ireland funding may be withheld until compliance can be demonstrated under current Core Grant terms and conditions.

Any ITBA Voting Member wishing to be considered for the **Data Protection Officer** vacancy please apply by contacting the ITBA Secretary by **5pm on Friday 28th March 2025** at secretary.executive@tenpinbowling.ie

15th March 2025

National Development Programme (NDP)
Building the Future for Bowling in Ireland